



## 2018 Mini Grant Application

Kenosha Women's Network (KWN) is a local women's networking organization with a philanthropic twist. Each year, our members raise funds towards our mini grants program, which awards small grants to local non-profit organizations. Our members then have the unique opportunity to "sponsor" these local non-profits for the mini grants by submitting a grant application on behalf of the organization. The amount available for the awards depends on the amount of money raised at our various events throughout the year.

### Eligible Organizations

Members may submit mini grant requests on behalf of an eligible organization. This includes any Kenosha County non-profit agency, club or organization, whose primary focus is to help women and/or children from Kenosha County. These groups cannot be affiliated with any religious or political group or church. Grants are not available for capital funding or employee wages. Greater consideration will be given to those applicants who are actively involved in KWN and have participated in helping raise the funds. Mini grant awards are not guaranteed to be the full amount requested, and submitting an application does not guarantee an award.

Members are permitted to submit one mini grant application per year. Complete applications must be received by **Friday, May 11, 2018**. Please mail applications to Kenosha Women's Network, PO Box 1062, Kenosha, WI 53141 or email to [secretary@kenoshawomensnetwork.org](mailto:secretary@kenoshawomensnetwork.org). **Please provide a copy of the organization's non-profit status with your application.** If you email your application, please send a hard copy also to the PO Box to ensure the application is received. To receive an application by email, please request a copy from a member of the board. Please confirm with the board that your application was received by KWN prior to the deadline date of *May 11, 2018*.

Organizations who receive mini grants are encouraged to join KWN, and will be required to report on the use of funds to comply with IRS regulations. Copies of receipts may be requested to verify how funds have been utilized.

Grant recipients will be announced at our June meeting, and will be invited to attend the Award Ceremony to receive their grant on Friday, July 13, 2018.

## Mini Grant Application

*Please fill out completely and return to KWN by Friday, May 11, 2018.*

### **KWN Sponsoring Member Information:**

Member Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Member phone #: \_\_\_\_\_

Please provide a brief description of the organization you (the member of KWN) are sponsoring. (Only one paragraph please). \_\_\_\_\_

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How are you affiliated with the organization you are sponsoring? \_\_\_\_\_

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How have you supported KWN and its sponsored activities over the past two years? (attended meetings, held an office, served on a committee, sold raffle tickets, donated raffle prizes, attended events, etc)?

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### **Non-Profit Organization Information:**

Organization Name: \_\_\_\_\_

Organization contact: \_\_\_\_\_

Organization Address: \_\_\_\_\_

Contact phone #: \_\_\_\_\_

Organization Contact Email: \_\_\_\_\_

Is this organization a current member of KWN? \_\_\_\_\_

**\*\*\*Please attach a copy of the organization's non-profit status\*\*\***

The following information may be filled out by the non-profit organization contact or the KWN member. Please only include the answers to the following questions. Additional material attached will not be considered in the selection making process.

1. Has this organization received a mini grant from KWN in the past? \_\_\_\_\_

If yes, when? (Please list all years applicable)\_\_\_\_\_

2. What is the mini grant amount Requested? \_\_\_\_\_

3. If amount is not available would your organization accept a smaller amount? \_\_\_\_\_

4. Describe how the funds will be used. Please be specific.

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5. How does this request benefit women and/or children?

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6. Provide a budget for the total amount requested:

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KWN Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Organization Contact Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*\*If you need additional space to answer these questions, please use the back of the form. Please do not attach any information that was not specified. Thank you.*